

## Handbook- notes and index (9/9/23)

The 2023/24 handbook is in three parts:

**A- DIRECTORY**

A1- club directory

A2- divisional secretaries

A3- officers

**B- RULES AND REGS**

**B1- league rules**

**B2- international and national regulations**

**B3- appendix to laws (includes expedite)**

**C- DIVISIONS AND FIXTURE CHARTS**

C1- divisions 1&2

C2- division 3 (including separate fixture chart)

C3- divisions 4&5

C4- fixture chart for divs 1&2, 4&5

## B1- LEAGUE RULES

### Administration

1. This League shall be called the Leicester and District Table Tennis League, hereinafter referred to as the League; it shall be affiliated to the English Table Tennis Association (ETTA, also known as Table Tennis England [TTE]).
2. The League shall consist of:
  - a) Officers, being a President, one or more Vice-Presidents, a Chairman, a Vice-Chairman, General Secretary, Assistant General Secretary(ies), Registrations and Gradings Secretary, Treasurer, Publicity Officer/TOPSPIN Editor, Development Officer(s), and Divisional Secretaries;
  - b) A General Committee whose members shall be the Officers other than the Vice-Presidents, together with not more than 4 persons co-opted by the said members, and not more than 4 of whom shall be members of any one club;
  - c) Special Administrators, if any, who shall be persons to whom the General Committee has delegated particular administrative duties not the specific responsibility of any Officer;
  - d) An Auditor;
  - e) All Clubs whose dues to the League are paid to date; and
  - f) All Individuals whose dues to the League are paid to date.
3.
  - a) An Annual General Meeting (AGM) shall be held during May. Notice of the time, date, and venue thereof shall be given to all Clubs at least 28 days beforehand.
  - b) A Special General Meeting (SGM) may be held at any time the General Committee considers such necessary, or shall be held within 24 days of the receipt by the General Secretary of a request for such signed on behalf of one third of the Clubs of the League and stating the purpose for which the SGM is to be called. Notice of the date, time, and venue thereof shall be given to all Clubs at least 14 days beforehand.
  - c) The right of attendance at an AGM/SGM shall be possessed by all persons in categories (a) to (d) and (f) of Rule 2, and by one representative per team of each Club in category (e) of Rule 2.
  - d) At an AGM/SGM, each Officer shall have one vote and each Club shall have one vote for each of its teams, but no person may exercise more than one vote.
  - e) The Rules may only be altered or added to at an AGM/SGM. Propositions to alter or add to the Rules in any respect directly affecting finance shall be accepted at the AGM/SGM, but propositions to alter or add to the Rules in any other respect must reach the General Secretary 14 days before an AGM or 7 days before an SGM.
  - f) Any Club failing to send a representative to an AGM/SGM shall be fined £6. No person may represent more than one Club.
  - g) An AGM/SGM shall be conducted in accordance with Standing Orders to be determined by the General Committee (and available for inspection by the membership before/at the AGM/SGM).
  - h) The League can be dissolved only by a resolution passed by a two-thirds majority of those present, eligible to vote, and voting at a SGM convened for the purpose. If, on the dissolution of the League, there remains (after the satisfaction of all its debts and liabilities) any funds then those funds shall not be distributed among any members of the League but shall be given or transferred to TTE as determined by a resolution passed at the SGM convened for the purpose of the dissolution of the League.

If such a resolution cannot be effected, then the distribution to an appropriate table tennis organisation shall be determined by an independent body as agreed by a resolution of the SGM indicated above.

4.
  - a) The business of each AGM shall include the election of all Officers, and the service of each Officer shall commence at the end of the AGM at which he/she is elected and shall terminate at the earliest of: the end of the following AGM; his/her retirement from office (which shall be assumed upon death or incapacitation to an extent preventing the exercise of his/her duties); or his/her deposition at an SGM.
  - b) When the service of an Officer terminates due to his/her retirement from office, the General Committee shall have the power to appoint a replacement, whose service shall commence immediately upon appointment and shall terminate likewise as an Officer elected at an AGM.
  - c) When the service of an Officer terminates due to his/her deposition at an SGM, that SGM shall elect a replacement whose service shall commence at the end of that SGM and shall terminate likewise as an Officer elected at an AGM.
  - d) The General Committee shall deal with the management of the League and shall be constrained in its actions in that cause only in so far as provided by these Rules. A quorum of the General Committee shall be 5 members (including at least two senior officers, defined as President/Chairman/Vice-Chairman/General Secretary/Treasurer/Reg and Gradings Secretary).
5. An Annual Meeting of Club Secretaries (AMCS) shall be held at least one week prior to the start of each season. Notice of the date, time, and venue thereof shall be given to all Clubs at least 28 days beforehand. The business of each AMCS shall consist of the distribution of handbook information and of oral/written handbook amendments. Any Club failing to send a representative to an AMCS shall be fined £6. No person may represent more than one Club.
6. Any Club ignoring a communication from a General Committee member or a Special Administrator may be fined or suspended at the discretion of the General Committee unless a satisfactory explanation is given.
7. All fines imposed by the General Committee must be paid within 14 days of notification. Any additional fines imposed by the General Committee for non-payment of fines, together with the original fines, must be paid within 7 days of notification.
8. Consequential adjustments to the handbook can be made where relevant.
9. TOPSPIN is the official newsletter/website of the League.
10. All registered players shall have a copy of these Rules and be bound thereby.
11. All League and Cup Rules shall be interpreted at the discretion of the General Committee, and any matter of conduct by Club, Player or Official considered by the General Committee to be prejudicial to the best interests of table tennis within the whole jurisdiction of the League may be dealt with by the General Committee, who will have the power to impose fines (to a maximum of £50 and/or suspension).
12. The financial year of the League shall run from 1 April to the following 31 March, and audited accounts shall be submitted to the AGM.

## Appeals Procedure

13.
  - a) All disputes in connection with the conduct of the League shall be decided initially by the Officer or Special Administrator concerned, by reference to the Rules of the League as published in the Handbook for the season to which the dispute relates, as amended by any subsequent Official Notices.
  - b) Appeals against any such decision must be made in writing to the General Secretary of the League within 10 days of receiving notification of the decision, enclosing a fee of £2.
  - c) The General Secretary shall arrange for an Appeal Panel to meet no later than 21 days following the date of the appeal notification. The Appeal Panel shall consist of five members of the General Committee selected by the General Secretary, but must include at least one from the Chairman, Vice-Chairman, and Treasurer. The General Secretary shall select a chairman for the Appeal Panel from the five nominated members. The Appeal panel shall not include a representative of a Club involved in the dispute.
  - d) The General Secretary shall notify the Clubs concerned of the date, time, and venue at least 10 days prior to the appeal hearing; both Clubs shall have a right of representation, but must notify the General Secretary of their intention to be represented at least seven days prior to the appeal hearing. The Officer or Special Administrator whose decision is to be appealed against may also attend, but may not form part of the Appeal Panel.
  - e) The General Secretary shall notify the Clubs concerned in writing of the decision of the Appeal Panel within seven days of the appeal hearing; if the appeal was considered justified by the Appeal Panel, the appeal fee shall be refunded.
  - f) Any individual member or Club aggrieved by any decision or action by the General Committee or an Officer or Special Administrator of the League or by neglect/refusal to do something which such organisation or person is under a duty to do may appeal against any such decision, action, neglect or refusal to the Leicestershire County Association. Any such appeal should be made in writing to the General Secretary of that Association within 21 days of notification of the decision, action or refusal, and shall be accompanied by a fee as set from time to time by the National Council of TTE- current fee details may be obtained from the General Secretary of the Leicestershire County Association. The fee will be returned if the appeal is considered justified (whatever the result). Any party to the appeal shall be entitled to require a hearing before the adjudicators and may be represented at that hearing provided that the Association is notified in writing in advance of the intention to be represented.

## League Structure

14. a) The League shall be organised into a number of divisions, each consisting of up to 12 teams, and numbered 1,2,3, etc.
- b) At the conclusion of each season, teams shall be ranked in accordance with the number of points gained during the season. When two or more teams have gained the same number of points, the team winning the most sets shall be ranked above the team winning the next best number of sets and so on. Where teams have gained the same number of points and sets, they shall be deemed to have finished level except where promotion or relegation is affected, in which case a play-off shall take place at a neutral venue and the doubles shall not be played.
- c) Promotion and relegation shall normally be as follows:
- the teams finishing in first and second places shall be promoted by one division; and
  - the teams finishing in eleventh and twelfth places shall be relegated by one division.
- d) The top player in each division shall be the player who has achieved the highest winning average, having competed in at least two-thirds of the possible matches.
- e) When establishing divisions for a subsequent season, the General Committee is empowered to allocate teams to divisions in the light of all prevailing circumstances, including those defined in clauses (b) and (c) above.

## Membership and Player Registration

15. Every Club must apply for membership by 1 June. Applications shall be sent to the Registrations and Gradings Secretary using the prescribed form. All applications shall be subject to acceptance by the General Committee; any new club (or existing club proposing a change of venue/club room) must pass a premises/playing conditions inspection.
16. a) All Clubs shall make initial registrations of players by 27 August, such registrations to meet the following requirements:
- all teams shall have at least three registered players;
  - the lowest team shall have at least four registered players; and
  - all players shall be registered for a specific team.
- These requirements shall continue to be met throughout the playing season.
- b) Additional players may be registered after 27 August.
- c) A player's registration may be changed to another team but no later than 31 January in each season, and not until 28 days have passed since the player was last re-registered other than under Rule 16(d). If a re-registration involves a change of Club, a letter of consent from the Club losing the player must accompany the application for re-registration.
- d) Where re-registration of players involves two teams of the same Club in the same division, re-registration shall only be allowed either once per player in the bottom division or at the discretion of the Registration and Gradings Secretary and shall be subject to ratification by the General Committee.
- e) All applications for registration (whether initial, additional, or re-) must be sent to the Registrations and Gradings Secretary, using the prescribed form.

## Finance

17. The annual subscription for a team shall be £48.00 (senior) and £36.00 (junior/development).
18.
  - a) The total fee (to be paid to TTE/League) for initial or additional registrations shall be: £9.00 in respect of a junior player; £18.00 in respect of a senior citizen player; £23.00 in respect of any other player. Junior players are those under the age of 19 on 31 December following the start of the season; senior citizen players are ladies aged 60 or over and men aged 65 and over on 1 January following the start of the season. The fee for re-registration of any player shall be £2.00 if a change of clubs is involved, otherwise no fee will be charged.
  - b) Appropriate adjustments will be made in respect of the consequences of the introduction of Individual Membership by the ETTA/TTE.
19. All senior league subscriptions and fees shall be paid using the prescribed forms to the Registrations and Gradings Secretary, such payments being due as follows:
  - initial team subscriptions (£10.00 per team) by 1 June;
  - balance of team subscriptions by 1 October;
  - player registration fees by 1 October; andFees for additional registrations or transfers should accompany the request for additional registration or transfer.  
Payments should be made either electronically or by cheque payable to 'LDTTL' and are not refundable.  
Late payment of fees will be dealt with under Rule 11.

## Match Play

20. All matches shall be played under the rules of TTE.
21. The rules for league match play shall be as follows:
- a team shall consist of three players;
  - each player shall play each opposing player a singles set;
  - any two members of the team shall play a doubles set; and
  - all sets shall be the best of five games
- Four points shall be awarded for a win, two points for a draw, and one point for a defeat in which three or more sets are won by the losing team.
22. a) Match play should commence by 7.30pm except where an alternative start time has been agreed by the League Committee and published within the League Handbook or the amendments thereto. Each team must have at least two players present by the scheduled start of match play, otherwise their opponents may claim the match by default; a claim for a default must be accompanied by a brief description of events. The third player must be present by the start of the last set that could be played in that player's absence. Any team playing with only one member shall be deemed to be in default.
- b) A team shall be fined £6 and forfeit two points for a first default, and shall be fined £12 and forfeit four points for a second default. Any subsequent defaults shall be dealt with by the General Committee under Rule 11.
- c) The home team shall concede any unfinished games where playing time is limited except where:
- an opponent arrives late and any unfinished games are as a direct result of that; or
  - the away team declines to play on more than one table (where noted in club entry in handbook)
- d) On the third and subsequent occasions that a team plays with a player short, one point will be deducted irrespective of the result.
- e) In the event of results being recorded for sets not played in a match, both teams shall be fined £5 in respect of each result so recorded.
- f) A Club defaulted against may require the defaulting Club to reimburse it any reasonable and otherwise irrecoverable expenses incurred as a result of the default. The amount of such reimbursement is to be agreed between the two Clubs concerned, but if agreement cannot be reached the dispute may be referred to the General Committee for arbitration. On referring such a dispute to the General Committee, both Clubs must state their case in writing. The General Committee's decision will be binding on both Clubs and a Club failing to comply with such a decision shall be expelled from the League.
- g) A club intending to play any home matches on more than one table must state this in their club entry in the handbook; if it does not then any use of more than one table must be agreed by the opponents on the night.
23. Unless mutually agreed, the order of play shall be:
- |                       |                       |
|-----------------------|-----------------------|
| 1. Home 1 vs. Away 1; | 2. Home 2 vs. Away 2; |
| 3. Home 3 vs. Away 3; | 4. Home 1 vs. Away 2; |
| 5. Home 3 vs. Away 1; | 6. Home 2 vs. Away 3; |
| 7. Home 3 vs. Away 2; | 8. Home 1 vs. Away 3; |
| 9. Home 2 vs. Away 1; | 10. Doubles.          |

Each team will fill in its own team on its own card, and the cards will then be exchanged.

24. Each team shall provide an umpire for alternate games, whose decision shall be final.
25. A result card must be completed by both teams, and both cards must be initialled by both team captains; it is then the responsibility of each team to ensure that their own result card is received by the appropriate Divisional Secretary no later than the third working day following the day of the match. Scanned scorecards may be e-mailed to the Divisional Secretary by the same deadline.  
Clubs who fail to either post or e-mail a scorecard in compliance with this rule will incur a fine of £2 on each occasion.
26. A player may play for the team for which he/she is registered; and for higher teams of the Club for which he/she is registered, but on no more than five occasions in total during the season.
27. A player may not play if not registered for the Club for whom he/she wishes to play; for two teams of one Club in the same division other than as a result of re-registration under Rule 16(d); and for a team lower than that for which he/she is registered other than under Rule 16(d).
28. In each match that a team fields an ineligible player or players, all sets played by the ineligible player(s) shall be awarded to the opponents; the match result shall be decided on the basis of the amended set results, and two points shall be forfeited by the offending team. For the purposes of Rules 22(a) and 22(d) only, the ineligible player(s) shall be considered to have played.
29.
  - a) League matches may not be postponed without the consent of both teams. The Divisional Secretary must be notified no later than the day following the due date for the match by both teams involved in a postponement. Failure to comply with this Rule will incur a fine of £4.
  - b) All matches postponed during the first half of the season shall be played no later than the Sunday prior to the first scheduled fixture in the second half of the season; all matches postponed during the second half of the season shall be played no later than the second Friday after the last day for scheduled fixtures for the season, the date for which shall be published in the League Handbook.
  - c) In the case of any postponed match not played in accordance with Rule 29, both teams shall be fined £10.
30. The General Secretary and appropriate Divisional Secretary or Secretaries must be notified in writing of any change in secretary, club room (see also Rule 15), or match night. In addition, the Club concerned must immediately notify in writing all Clubs in the particular division(s) likely to be affected within six weeks of the change (see also Rule 9).
31.
  - a) If a team is compelled to withdraw from the League during the season, notification shall be given to the General Secretary together with the reasons for the withdrawal, and the General Committee shall consider what penalty, if any, shall be imposed.
  - b) When a Club/team is compelled to withdraw from the League, it shall be the duty of the Divisional Secretaries concerned to immediately notify other Club Secretaries within the division(s) from which that Club/team has withdrawn, upon receipt of notice of such withdrawal.



## **Cup/Other Competitions**

32. During each season the League shall organise any number of Cup/Other Competitions.
33. Each Cup/Other Competition shall be administered by a Special Administrator who shall have powers to deal with any matter not provided for in these Rules. Where no specific Cup Rules are in force, League rules shall apply.
34. Entries shall be made to the appropriate Special Administrator using the prescribed form by the given date in each season (1 October for Cups), and will be accepted from all member Clubs as defined under League Rule 2(e).
35. A Club may enter any number of teams into each Cup/Other Competition subject to any restrictions for each competition.
36. There shall be no entrance fees for these Competitions.
37. Any player registered for a Club may play for any team of that Club in any Cup Competition, subject to the qualification requirements below, except that no player may play for more than one team in any Cup Competition:
  - the Rose Johnson Cup shall be open to all graded players;
  - the Corral Cup is restricted to players graded below 210;
  - the Saracen Cup is restricted to players graded below 170;
  - the Frith Trophy is restricted to players graded below 140;
  - the Lillian Williamson Memorial Trophy is restricted to players graded below 115.
38. Any ungraded player who has played 9 sets in the League during the current season may apply to the Registrations and Gradings Secretary for a grading and shall be given one. Players without a grading will be ineligible.
39. New gradings issued under Rule 38 shall remain in force for the purpose of Cup eligibility until the end of the League season in which they are issued.
40. All Cup matches shall be conducted in accordance with League Rules for Match Play with the following exceptions:
  - a) Opponents shall be drawn for each round and, except in the case of the final, matches shall be played at the venue of the first team drawn. It shall be the responsibility of the home team for a match to offer two dates for the match to be played, the dates offered to be not later than the published end date for each round. Each final shall be played at a venue and on a date selected by the appropriate Special Administrator;
  - b) The doubles set will not be played;
  - c) All sets shall be played unless the teams agree, prior to the start of the match, that the match will be terminated once a winning margin has been achieved, in which case sets not played will be recorded as void;
  - d) The winning team will be entered into the following round; the losing team will be eliminated;
  - e) There shall be no fine levied for a default;
  - f) In the event of a team fielding an ineligible player, the match will be awarded to their opponents.

## B2- INTERNATIONAL AND NATIONAL REGULATIONS

### Balls

For Competitive Table Tennis (the official definition covering league play), the position is that only a ball on the approved list issued by the ITTF can be used. The current list applies to 31/12/23 (i.e. the first half of our season); a pdf version of the list can be found on the Topspin website.

### Rubbers

A change was made to the approved laws of the game with effect from 1 October 2020. New law 2.4.6 reads:

***The surface of the covering material on a side of the blade, or of a side of the blade if it is left uncovered, shall be matt, black on one side, and of a bright colour clearly distinguishable from black and from the colour of the ball on the other.***

The current list of approved racket coverings can always be found on the ITTF website (equipment/racket coverings); a pdf version of the latest list is on the Topspin website.

### Other matters

No other significant changes have been made since 2019/20 by either ITTF or TTE. There are two further (but minor) changes to Laws 2.4.4 and 2.4.7.1 which have been made that are not reflected in the latest set of the Laws (dated 1/10/21) on the TTE website.

### B3- APPENDIX TO LAWS (KNOTTY POINTS)

These notes are based on decisions of the Rules Committee of the ITTF.

1. Edge balls.  
The phrase 'table surface' is to be interpreted as including the top edges and corners of the tabletop.  
A ball in play which strikes these is therefore 'good' and still in play.  
If it strikes the side of the table (i.e. below the edge) it becomes dead and counts against the last striker.
2. Ball returned with empty hand.  
If a player drops his racket, he cannot return the ball with his empty hand (Law 2.5.5 defines the racket hand as 'the hand carrying the racket').
3. Racket thrown at ball.  
If, in returning the ball, the racket leaves the player's hand, it is a 'good' return provided the racket were still in his hand at the moment of contact with the ball (Law 2.5.7) and if it does not move the table surface (Law 2.10.1.8) or touch the net assembly (Law 2.10.1.9).
4. Ball fractured in play.  
If the ball splits or becomes otherwise fractured in play, affecting a player's return, a let should be called (Law 2.9.2.4.1) by the umpire.  
A point should be scored if the player's return is not affected.  
In all cases of doubt, a let should be declared.
5. Fixtures.  
A moving spectator, a neighbouring player, or a sudden noise (i.e. any neighbouring object in movement other than a partner/opponent) should be regarded as an accident not under control (Law 2.9.1.3) interference from which implies a let.  
A stationary spectator, fixed seating, the umpire, the light, a nearby table, or a continuous sound of even volume (i.e. a relatively constant or motionless hazard) should not be regarded in the same way, and complaint against such interference should be regarded as void.
6. Expedite.  
The expedite system shall come into operation after 10 minutes' play in a game or at any time when requested by both players or pairs.  
The expedite system shall not be introduced in a game if at least 18 points have been scored.  
If the ball is in play when the time limit is reached, play shall be interrupted by the umpire and shall resume with service by the player who served in the rally that was interrupted.  
If the ball is not in play when the expedite system comes into operation, play shall resume with service by the player who received in the immediately preceding rally.  
Thereafter, each player shall serve for one point in turn until the end of the game.  
If the receiving player/pair makes 13 good returns, the receiver shall score a point.  
Once introduced, the expedite system shall remain in operation until the end of the set (Law 2.15).